Meeting Room Set-ups and Styles

**Auditorium Style**



Appropriate for a short lecture or larger groups that do not require extensive note-taking.

**Banquet Style**



Used for meals and small group discussions. 5' rounds seat eight people comfortably.

**Hollow Square Style**



Appropriate for groups fewer than 40 where there is a group leader or panel seated at the head of the set up.

**Classroom**



Most desirable for long lectures. For large numbers, tables will need to be rented.

**U-Shape Style**



**Conference Style**

