

SOLUTION (14) :

ANALYTICAL PETTY CASH BOOK

Dr.		Cr.			Analysis of Payments					Remarks
Amount Received	Cash Book Folio	Date	Particulars	V. No.	Total Payments	Postage and Telegram	Printing and Stationery	Travelling Expenses	Coolie, Cartage and Carriage	
Rs.					Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
120.00		July 1	To Cash A/c							
		3	By Stationery		20.00		20.00			
		6	By Telegrams		3.40	3.40				
		6	By Charity		5.00					5.00
		7	By Soap		5.00					5.00
		7	By Newspapers		14.40					14.40
		9	By Taxi fare		7.00			7.00		
		9	By Coolie		5.00				5.00	
		12	By Postal Exp.		7.50	7.50				
		14	By Tonga Hire		2.00			2.00		
		14	By Coolie		2.00				2.00	
		25	By Travelling Exp.		8.00			8.00		
		25	By Printing Exp.		13.00		13.00			
		30	By Carriage		8.00				8.00	
		31	By Refreshment		5.00					5.00
		31	By Postal Charges		7.20	7.20				
			Total Payments		112.50	18.10	33.00	17.00	15.00	29.40
		31	By Balance c/d		7.50					
120.00					120.00					
7.50		Aug. 1	To Balance b/d							
112.50		Aug. 1	To Cash A/c							